



Minnesota Wing Calendar

December 2004

This calendar is a service for all Minnesota Wing members to enable them to coordinate their participation and resource availability. Proposed events and corrections are to be promptly submitted to the Wing Vice Commander, Lt Col Tom Kettell at cv@mncap.org on Wing Form 7A.

The online version of Form 7A can be found at <http://fs3.formsite.com/mnwgcp/mnwg7a/index.html>

REPETITIVE MEETINGS

1 ST Monday 1930	Wing Staff/Safety Meeting	Col Steve Miller 952-894-7220
2 nd & 4 th Monday 1900	Wing Finance Meeting	Col Steve Miller 952-894-7220
2 nd Monday	Gen E.F. Rawlings AFA Chapter Meeting	Col Kevin Sliwinski 952-884-9912
3 rd Monday 1845	Wing Pilot's Meeting	Capt Stuart Lieber 216-832-6755
3 rd Saturday 0930	108 Task Force, SAR Reimbursements	Major Victoria Rock 763-541-9396
Ongoing	Wing Training/Maintenance Facility Fundraiser	Col Kevin Sliwinski 952-884-9912

December 2004

1 Dec – 31 Jan 05	Applications accepted to 2005 MN Flight Academy	www.mncap.org/cp/flightacademy
10 Fri	Awards Nominations Due	www.mncap.org/pa/awards
10-12	Emergency Services Leadership Conclave @ St Cloud	Lt Col Stan Kegell 612-209-3957
31	Encampment Cadet Staff Application Cut-Off	Major Chet Wilberg 612-418-2333

January 2005

3	Wing Awards Board Meeting (After Wing Staff Meeting)	Capt Al Pabon 612-296-0474
7-9	Mission Scanner Course	Lt Col Stan Kegell 612-209-3957
10	Scholarship Application Deadline – Applications due to CP	Lt Col Don Mikitta 651-388-7288
15	Public Affairs Workshop	Capt Al Pabon 612-296-0474
21-23	Encampment Staff Selection Exercise @ Camp Ripley	Major Chet Wilberg 612-418-2333
28-30	Mission Management Course	Lt Col Stan Kegell 612-209-3957

February 2005

11-13	Pilot/Observer Course	Lt Col Stan Kegell 612-209-3957
19	Minnesota Wing Volleyball Competition @ St. Cloud	1 st Lt Pat Cruze 320-252-1232
25-27	Incident Command System (ICS) Course	Lt Col Stan Kegell 612-209-3957
25-26	Encampment Staff Training @ Camp Ripley	Major Chet Wilberg 612-418-2333

March 2005

11-13	Encampment Preparatory School @ Red Wing	1 st Lt Kathy Nibbe 651-380-0439
11-13	Incident Response Exercise	Lt Col Stan Kegell 612-209-3957
11-13	Ground Team Course	Lt Col Stan Kegell 612-209-3957
12	Stan/Eval Meeting	Capt Stu Lieber 216-832-6755
19	Public Affairs Workshop	Capt Al Pabon 612-296-0474

April 2005

8-10	Group 4 SAREX	Lt Col Stan Kegell 612-209-3957
15-17	BLACKCAP Emergency Services College @ Red Wing Armory	Capt Ellen Browning 507-259-0001
15-17	Check Pilot Course	Capt Stu Lieber 216-832-6755
23-24	Advanced Aircrew Course	Capt Stu Lieber 216-832-6755
23-24	Encampment Staff Training @ Camp Ripley	Major Chet Wilberg 612-418-2333

May 2005

29 April – 1 May	Minnesota Wing Conference @ Breezy Point Resort	Col Dennis Rock 763-541-9396
1 May	Public Affairs Workshop @ Breezy Point Resort	Capt Al Pabon 612-296-0474
13-15	Group 1 SAREX	Lt Col Stan Kegell 612-209-3957
11-13	Encampment Preparatory School @ Camp Ripley	Capt Conrad Peterson 651-452-9316

June 2005

25 June – 2 July	Cadet Encampment @ Camp Ripley	Major Chet Wilberg 612-418-2333
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July 2005

15-23	Minnesota Flight Academy @ Mankato	Major David Odette 218-681-7729
29-30	Aerial Photo Course	Capt Stu Lieber 216-832-6755

August 2005

12-14	Encampment Critique (Staff Only) Location TBD	Major Chet Wilberg 612-418-2333
20	Mock Evaluation SAREX	Lt Col Stan Kegel 612-209-3957
26-28	Public Affairs Workshop	Capt Al Pabon 612-296-0474
Aug 25 – 5 Sept	Group2 SAREX	Lt Col Stan Kegel 612-209-3957
	MN State Fair Outreach Event	Capt Al Pabon 612-296-0474

September 2005

9-11	Mission Check Pilot Course	Capt Stu Lieber 216-832-6755
17- 25	Unit Based Statewide SAREX	Lt Col Stan Kegel 612-209-3957

October 2005

8-9	Commander's Workshop & New Commander's Orientation	Col Dennis Rock 763-541-9396
20-23	Cadet NCO School and Basic Cadet Officer Course @ Camp Ripley	Ch Don Mikitta 651-388-7288

November 2005

19	Public Affairs Workshop	Capt Al Pabon 612-296-0474
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FUTURE PLANNING

Updated on 6 December 2004

RECURRING REPORTS FROM UNITS TO WING HQ (Listed In Order by Date Due)

1 st	Annually (Mar)	Unit to LG	Unit Requirements List "Want List" CAPR 67-1
1 st	Annually (Oct)	Unit to IG	Assessment Guide Executive Summary
1 st	Annually (Nov)	Unit to AC	Finance Report (Combined Quarterly & Annual Report)
1 st	Semi-Annual (Jan Jul)	Unit to HC	Chaplain's Report
1 st	Quarterly	Unit to State Director	Flight Release Officer List
	(Jan, Apr, Jul, Oct)		
1 st	Monthly	Unit to DO	Flight Ops Report CAPF 99 , Check required but may or may not accompany report
1 st	Monthly	Unit to State Director	Vehicle Monthly Report CAPF 73
10 th	Semi-Annual (Jan & July)	Unit to DP	Unit Manning List
10 th	Annually (January)	Unit to SE	Safety Survey of Unit Equipment and Facility
10 th	Annually (Jan)	Unit to DAE	Aerospace Education Report Ref CAPP 15 Page 60
10 th	Semi-Annually (Jan Jul)	Unit to DOS	Emergency Services Resource List
10 th	Quarterly for Prev Quarter	Unit to SE	Safety Report
	(Jan, Apr, Jul, Oct)	Unit to PA	Public Affairs Report
		Unit to DO	Flight Release Log
10 th	Quarterly (Apr, July, Oct)	Unit to DAE	Aerospace Education Report
15 th	Annually (Apr)	Unit to LG	S-3 Signed Inventory Report, CAPR 67-1
15	Semi-Annually (Jan, Jul)	Unit to DC	Communications Equipment Accountability Report (CEAR, S-8)
15 th	Semi-Annually (Jan, Jul)	Unit to HO	Unit Historian's Report
15 th	Quarterly (Jan, Apr, Jul)	Unit to AC	Finance Report
15 th	Monthly	Unit to DC	Monthly Consolidated Net Participation Reports
	As Needed	Unit TO SE	Safety Officer Appointment on CAPF 2A
			(Must be submitted to SE upon appointment of a new Unit/SE)
	After Each Unit Safety Activity	Unit to SE	Roster of attendees for Unit Safety Meetings/Activities

Reports List as of 12 December 2003